

Minutes

Iowa League of Cities Executive Board
In-Person - Hybrid Video Conference Meeting
Thursday, June 24, 2021
10 a.m. – 12 p.m.

Present : Quentin Hart, President
 Donny Hobbs, President-elect
 Tom Lazio, Immediate Past President
 Scott Naumann, Past President
 David Jones, Director
 Tom Cope, Director
 Scott Wynja, Director

Present on phone: Chris Taylor, Director
 Shirley McAdon, Director
 Ashley Vanorny, Director
 Brad Cavanagh, Director
 John Haila, Director
 Dawn Meyer, Director

Absent: John Lundell, Past President
 Al Roder, Director
 Tim Schmidt, Director
 Michael Holton, Director
 Corrin Spiegel, Director
 Greg Piklapp, Director

Also Present: Alan Kemp, Executive Director
 Shannon Busby, Office Manager
 Jeff Hovey, Director of Risk Services
 Alison Deiter, Senior Accountant
 Dana Monosmith, Controller
 Robert Palmer, General Counsel and Director of Government Affairs
 Heather Roberts, Director of Information Services
 Mickey Shields, Director of Membership Services
 Erin Mullenix, Research Director
 Katie Wheeler, Business Relations Coordinator
 Daniel Stalder, Government Affairs Outreach Coordinator

1. Call to Order

President Hart called the meeting to order at 10:04 a.m.

2. Executive Director Performance Evaluation & Board Self-Assessment Review

The board met in closed session for the annual performance evaluation of the executive director.

3. Consent Agenda

It was moved by Director Cope and seconded by Director Vanorny to approve the consent agenda which included the minutes of the April 22, 2021 meeting of the Executive Board, League Associate Applications, the membership and investment reports. The three year agreement with KnowBe4 Cybersecurity training software was pulled from the consent agenda for possible consideration at a later time. Motion approved.

4. Financial Report

After the senior accountant reviewed the April 2021 financial report it was moved by Director Wynja and seconded by Director Jones to approve the report. Motion approved.

5. Reserve Funds Policy

The senior accountant reviewed the League's Reserve Funds Policy and requested the board approve the transfer of \$156,000 to the cash reserve account as required under the policy. It was moved by Immediate Past President Lazio and seconded by Director Cope to ratify the level of funds requested to be reserved. Motion approved.

6. League Investment Policy

The executive board provided an annual reviewed the League investment policy. It was moved by President-elect Hobbs and seconded by Director Jones to approve the policy with no changes. Motion approved.

7. East Central Iowa Coalition of Municipalities

The executive director and senior accountant asked for guidance from the board concerning the funds that remain in the League's possession from this group that is no longer meeting. It was moved by Immediate Past President Lazio and seconded by Director Cope to redirect the remaining balance to the Mayor's Association.

8. Appointment to the Iowa Public Agency Investment Trust

The President recommended the reappointment Tim Stiles, Finance Director for the city of West Des Moines to a three-year term on the Iowa Public Agency Investment Trust Board of Trustees (IPAIT). It was moved by Director Cope and seconded by Immediate Past President Lazio to approve the appointment. Motion approved.

9. Annual Conference & Exhibit Update

The director of membership services reported on plans for the upcoming Annual Conference & Exhibit and asked directors and officers of the Board to attend and encourage others to attend the event in Coralville.

10. League Committee Reports

A. Nominating Committee

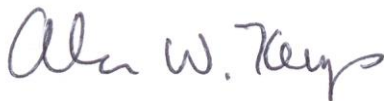
The immediate past president reviewed the process for setting the slate of officers and directors to be submitted to the membership at the Annual Business Meeting.

B. Policy Committee

The general counsel reported on the 2021 Legislative Session and discussed upcoming goals for the policy committee.

- 11. Proposed Legislative Service Awards Recipients 2021**
The general counsel led a discussion on the legislative services awards program and its current and ongoing value to the League's advocacy efforts. It was decided by the board to forgo the legislative service awards this year.
- 12. American Rescue Plan Update**
The general counsel provided an update on the implementation of the American Rescue Plan.
- 13. Race, Equity and Leadership Presentation**
President Hart and the executive director provided an overview of a presentation that the National League of Cities program will provide to the League board at its meeting on August 12, 2021.
- 14. League Office Space Update**
The executive director provided a report on the League's office space timeline and options as the current lease expires in November 2023.
- 15. Membership Survey Summary and Analysis**
The research director provided an overview of the results of the survey submitted to League members.
- 16. Video Conferencing Best Practices**
The executive director asked that the board review Power Point presentation that was recently updated that provides a compilation of best practices for local governments utilizing video conferencing for public meetings. The board went around and reviewed their cities plan moving forward regarding video conferencing.
- 17. Other Business and Next Meeting**
The next meeting of the Executive Board is 10 a.m., Thursday, August 12, 2021 at the Iowa League of Cities office.
- 18. Adjourn**
The executive board adjourned at 1:15 p.m.

Respectfully submitted,



Alan W. Kemp
Executive Director