

Minutes

Iowa League of Cities Executive Board

Thursday, November 11, 2021

8 a.m. – 4 p.m.

Present : Donny Hobbs, President
John Haila, President-elect
Quentin Hart, Immediate Past President
Scott Naumann, Past President
Tom Lazio, Past President
David Jones, Director
Chris Taylor, Director
Greg Piklapp, Director
Ashley Vanorny, Director
Brad Cavanagh, Director
Scott Wynja, Director
Michael Holton, Director
Bruce Perry, Director
Brian Wagner, Director
Susan Sembach, Director

Present on phone: Shirley McAdon, Director
Corrin Spiegel, Director

Absent: Tim Schmidt, Director
Tom Cope, Director

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Alison Deiter, Senior Accountant
Robert Palmer, General Counsel and Director of Government Affairs
Mickey Shields, Director of Membership Services
Heather Roberts, Director of Information Services
Erin Mullenix, Research Director
Katie Wheeler, Business Relations Coordinator
Daniel Stalder, Government Affairs Outreach Coordinator
Dana Monosmith, Controller
Sara Peterson, Management Consultant
Jaci Dammeier, RSM US LLP
Andrew Steckel, RSM US LLP

1. Call to Order

President Hobbs called the meeting to order at 8:02 a.m.

2. Consent Agenda

It was moved by Immediate Past President Hart and seconded by Past President Lazio to approve the consent agenda which included the minutes of the August 12, 2021 meeting of the Executive Board, League Associate Applications, the membership and investment reports. Motion approved.

3. Financial Reports

After the senior accountant reviewed the July 2021 financial report it was moved by Past President Lazio and seconded by Immediate Past President Hart to approve the report. Motion approved.

4. Annual Financial Audit & Report of the Audit Committee

Jaci Dammeier and Andrew Steckel of RSM US LLP reviewed the results of the audit of the League's Fiscal Year 2021 annual financial statement. Taking into account the recommendation of the Audit Committee it was moved by President-elect Haila and seconded by Immediate Past President Hart to accept the Audited Financial Report by RSM as presented. Motion approved.

5. Census 2020 Impact on League Member Dues

The senior accountant provided an overview of the impact that the 2020 census will have on dues for the 2022 member dues. The board discussed changing the dues structure to rely on the yearly census estimates. It was moved by Past President Lazio and seconded by Director Holton to adopt the new dues structure. Motion approved. Director Taylor - Nay.

6. League Website Update & Database Replacement

The director of information technologies provided the board with a review of the new League website and requested approval to move forward with the project to develop a revamped member database and member portal. It was moved by Director Perry and seconded by President-elect Haila to approve phase two of the database replacement. Motion approved.

7. Appointments to League Committees

President Hobbs presented appointments to various committees. It was moved by Immediate Past President Hart and seconded by Past President Lazio to accept the appointments. Motion approved.

8. Partner Program Overview

The business relations coordinator provided an overview on the partner program.

9. League Committee Reports

A. Education Committee

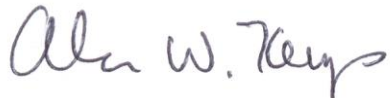
The director of membership services reported on the results from the October 28, 2021 committee meeting which included a discussion on the League's Annual Conference, Small City, Workshops, Budget Workshops and Municipal Leadership Academy series.

B. Associate Advisory Committee

The business relations coordinator reported on the meeting the committee held on October 21, 2021, which included a review of the League's Annual Conference in Coralville and the Community Alliance program packages and advertising options.

- 10. Annual Conference Wrap Up**
The director of membership services reviewed results of the Annual Conference and Exhibit conducted in Coralville.
- 11. Legislative Update**
The general counsel and director of government relations provided an update and forecast for the 2022 legislative session.
- 12. Other Business and Next Meeting**
The next regular meeting of the Executive Board is scheduled for Wednesday, February 16, 2022 at the Iowa League of Cities.
- 13. Adjourn**
President Hobbs adjourned the executive board meeting at 9:59 a.m. and reconvened for the strategic goal setting session.
- 14. Strategic Goal Setting Session**
Sara Peterson, Management Consultant, facilitated a strategic goal setting session for the board and staff.

Respectfully submitted,



Alan W. Kemp
Executive Director