

## Minutes

Iowa League of Cities Executive Board

Thursday, April 7, 2022

10 a.m. – 2 p.m.

Present : Donny Hobbs, President  
John Haila, President-Elect  
Quentin Hart, Immediate Past President  
Ruth Randleman, Past President  
Scott Naumann, Past President  
Tom Cope, Director  
Aaron Burnett, Director  
Ashley Vanorny, Director  
Brad Cavanagh, Director  
Scott Wynja, Director  
Michael Holton, Director  
Bruce Perry, Director

Present on phone: Shirley McAdon, Director  
Corrin Spiegel, Director  
Susan Sembach, Director  
Chris Taylor, Director  
Courtney Clarke, Director  
Brian Wagner, Director  
Tim Schmidt, Director

Also Present: Alan Kemp, Executive Director  
Shannon Busby, Office Manager  
Alison Deiter, Senior Accountant  
Robert Palmer, General Counsel and Director of Government Affairs  
Mickey Shields, Director of Membership Services  
Heather Roberts, Director of Information Services  
Erin Mullenix, Research Director  
Katie Wheeler, Business Relations Coordinator  
Jessica Vogel, Communications Coordinator  
Dana Monosmith, Controller  
Jeff Hovey, Director of Risk Services  
Daniel Stalder, Government Affairs Coordinator

### 1. Call to Order

President Hobbs called the meeting to order at 10:03 a.m.

### 2. Consent Agenda

It was moved by Director Perry and seconded by Director Vanorny to approve the consent agenda which included the minutes of the February 16, 2022 meeting of the Executive Board, League Associate Applications, the membership and investment reports. Motion approved.

### 3. Financial Report

After the senior accountant reviewed the December 2021 financial report it was moved by Director Naumann and seconded by Director Cavanagh to approve the report. Motion approved.

**4. Approval of Increased Cost for Amicus Brief – Courtney v. City of Ottumwa**

After board discussion it was moved by Director Holton and seconded by Director Vanorny to approve the additional \$2,500.

**5. Approval of League Participation in Amicus Brief - Teig vs Brad Hart, et al.**

The executive director and general counsel briefed the board on this amicus request and it was moved by President-Elect Haila and seconded by Immediate Past President Hart to approve participating subject to receipt of the request to participate coming from the mayor, city attorney or city manager in an amount not to exceed \$7,500. Motion approved. Director Vanorny abstained.

League staff was requested to provide an updated Litigation Policy to be reviewed by the board at the June board meeting.

**6. Review and Approval of League Strategic Action Plan**

The executive director presented a draft strategic action plan and asked the board to prioritize the proposed initiatives. A compilation will be provided to the board when completed.

**7. Review and Approval of the League’s Long-Term Financial Plan**

The senior accountant provided an overview of the League’s proposed Long-Term Financial Plan. It was moved by Director Cavanagh and seconded by Immediate Past President Hart to approve the long-term financial plan. Motion approved.

**8. Proposed Budget for Fiscal Year 2022/2023**

The senior accountant reviewed the proposed operating budget for the 2022/23 fiscal year. It was moved by Director Perry and seconded by Past President Naumann to approve the budget as presented. Motion approved.

**9. Approval of Membership Dues for Fiscal Year 2022/2023**

The executive director and senior accountant discussed the proposed membership dues to be included in the upcoming budget. It was moved by Director Burnett and seconded by Director Perry to approve membership dues with a 3% increase over the FY 2022-2023 dues. Motion approved.

**10. Legislative & Governmental Affairs Update**

The general counsel and director of government relations provided an update on the 2022 legislative session.

**11. Update on League Partner Program Application and Criteria Review**

The business relations coordinator reviewed the process and criteria for considering applications for the League’s Partner Program. Dordt University has submitted a partner application. It was moved by Director Vanorny and seconded by Director Wynja to have League staff explore developing an education partner program to be reviewed at the June board meeting.

**12. League Committee Reports**

**A. Education Committee**

The executive director provided a report on the committee meeting held February 17, 2022.

**B. Site Selection Committee**

The executive director reported on the committee meeting where the group chose to recommend the board select Bettendorf as the host of the 2026 Annual Conference & Exhibit. It was moved by Director Perry and seconded by President-Elect Haila to ratify the committee's recommendation. Motion approved

**13. Nominating Committee**

The executive director provided an overview of the Nominating Committee and its process for identifying and selecting candidates for the Executive Board.

**14. Awards Committee**

The executive director provided an overview of the Awards Committee and the process for nominating individuals for the League Hall of Fame and the Rhonda Wood Smith award.

**15. Update on League Office Space**

The executive director provided an update on the status of the League's process for determining its future office space needs.

**16. Update on League Membership Database**

The director of information services provided an update on the status of the membership database.

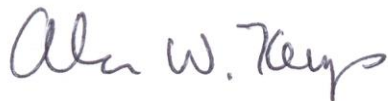
**17. Other Business and Next Meeting**

The next regular meeting of the Executive Board is scheduled for Thursday, June 23, 2022.

**18. Adjourn**

President Hobbs adjourned the executive board meeting at 1:49 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Alan W. Kemp". The signature is written in a cursive, flowing style.

Alan W. Kemp  
Executive Director