

Minutes

Iowa League of Cities Executive Board

Thursday, November 9, 2023

10 a.m. – 2 p.m.

Present : Ashley Vanorny, President
Brad Cavanagh, President- elect
John Haila, Immediate Past President
Donny Hobbs, Past President
Scott Wynja, Director
Barb Barrick, Director
Brian Wagner, Director
Cami Rasmussen, Director
Christina Eicher, Director
Steve Richardson, Director
Bob Andeweg, Director
Laurie Goodrich, Director
Dylan Mulfinger, Director

Present on phone: Aaron Burnett, Director
Michael Holton, Director
Courtney Clarke, Director
Shawwna Silvius, Director

Absent: Susan Sembach, Director
Quentin Hart, Past President

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Alison Deiter, Senior Accountant
Mickey Shields, Director of Membership Services
Robert Palmer, General Counsel and Director of Government Affairs
Erin Mullenix, Research Director
Katie Wheeler, Business Relations Coordinator
Daniel Stalder, Government Affairs Outreach Coordinator
Dana Monosmith, Controller
Amanda Trebon-Boyd, Membership Services Coordinator
Heather Roberts, Director of Information Services
Joel Rohne, ISAC
Andrew De Hann, ISAC
Bill Peterson, ISAC
Jess Flaherty, OCIO
Katie Torborg, RSM US LLP

1. Call to Order

President Vanorny called the meeting to order at 10:02 a.m.

- 2. Introduction of New Board Members**

President Vanorny introduced the new members of the Executive Board.
- 3. Executive Session to Discuss Executive Director Evaluation Performance Progress**

The board met in executive session for the evaluation performance report of the executive director.
- 4. Consent Agenda**

There was discussion on the August minutes regarding the motion on the Investment report. The board decided to approve as submitted. It was moved by Director Eicher and seconded by President-elect Cavanagh to approve the consent agenda, which included the minutes of the August 17, 2023 meeting of the Executive Board, League Associate Applications, the membership, investment reports, Strauss lock access and EventMobi annual conference contract renewal. Nay Director Wagner. Motion approved.
- 5. Financial Reports**

The senior accountant reviewed the July 2023 financial report. It was moved by Director Wynja and seconded by Immediate Past President Hobbs to approve the report. Motion approved.
- 6. Annual Financial Audit & Report of the Audit Committee**

Katie Torborg, CPA from RSM US LLP, reviewed the results of the audit of the League's Fiscal Year 2023 annual financial statement. Considering the recommendation of the Audit Committee it was moved by Director Barrick and seconded by President-elect Cavanagh to accept the Audited Financial Report by RSM as presented. Motion approved
- 7. Approval of Membership Dues for Fiscal Year 2024/2025**

The executive director and senior accountant discussed the proposed membership dues to be included in the upcoming budget. It was moved by President-elect Cavanagh and seconded by Director Rasmussen to approve membership dues with a 3% increase over the FY 2024-2025 dues. Nay Director Richardson. Motion approved.
- 8. Appointments to League Committees**

President Vanorny presented appointments to various committees. It was moved by President Vanorny and seconded by Director Goodrich to add four board members to the policy committee and approve the other committees as presented. Motion approved.
- 9. Partner Program Application – Impact7G, Inc.**

Executive Board ratification of Impact7G, Inc application is requested. It was moved by Past President Haila and seconded by Director Mulfinger to approved Impact7G, Inc. as a partner making the total number of partners 21. Motion approved.
- 10. League Committee Reports**
 - A. Education and Services Committee**

The Director of Membership Services will reported on the results from the October 24, 2023 committee meeting which included discussion on League's Annual Conference, Budget and MLA workshops and CEMO program. It was moved by Director Eicher and seconded by Director Richardson to approve the memo. Motion approved.

B. Associate Advisory Committee

The Director of Communications and Engagement reported on the meeting of the committee held on October 17, 2023. It was moved by Director Eicher and seconded by Director Barrick to approve the memo. Motion approved.

11. Legislative Update

The General Counsel and Director of Government Relations provided an update on activities undertaken in advance of session and offer forecast for the 2024 legislative session. The board discussed ways of getting the policy committee more engaged and come up with ideas from their meetings instead of staff giving reports to the committee. The board also directed staff to moved forward with a Spring Leadership conference in March along with the board meeting.

12. Goodwill Tour Planning Update

The Director of Membership Services provided an update on the ongoing plans for implementing the good-will tour.

13. ISAC Technology Service Bureau

Joel Rohne, Technology Service Bureau Program Manager, provided a discussion of cybersecurity programs for local governments and a statement of work for providing an IT needs assessment of the League systems.

14. Memorandum of Understanding with the Office of the Chief Information Officer

Jess Flaherty, Local Government Program Manager from OCIO, reviewed the State's Endpoint Detection and Response Service, which leverages the State's 24x7 Security Operations Center Both the League and IMWCA boards are asked to approve a Memo of Understanding (MOU) with the State of Iowa's Office of the Chief Information Officer (OCIO). It was moved by President-elect and seconded by Director Eicher to approve the MOU. Motion approved.

15. League Office Space Update

The Executive Director provided an update on the League's office space refresh.

16. League Strategic Plan Update

President Vanorny asked the board to review the current status of the Strategic Action Plan that was approved February 2022 and email staff if they have any additions or questions.

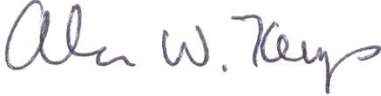
17. Other Business and Next Meeting

The next regular meeting of the Executive Board is scheduled for Thursday, March 7, 2024 at the Iowa League of Cities.

18. Adjourn

President Vanorny adjourned the executive board meeting at 2:03 p.m.

Respectfully submitted,

A handwritten signature in dark ink that reads "Alan W. Kemp". The signature is written in a cursive style with a large, looped initial "A".

Alan W. Kemp
Executive Director